

Lee County Public Service Authority



October 28, 2025 Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, October 28, 2025, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Assistant Director Mike Brindle and Jon Broskey with The Lane Group. LCPSA Director Tracy Puckett and Roger Gates were unable to attend.

Agenda:

- Rasnic made the motion to approve the agenda as presented, which was seconded by Horton and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Jerrell seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Jerrell made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Stickleyville Extension – E&S plan has been approved. The JPA has been approved as well as VDOT approval. PSA is currently waiting for VDH approval.
 - Phase III Hancock Co, TN/Lee Co, VA – The engineer received VDOT approval and continues to work on the stream permits and easements.
 - Dryden Sewer – The PSA is currently awaiting a response from DEQ on additional funding due to a redesign of the project. Engineers have been communicating with DEQ to reduce the project scope to allow for a favorable funding solution. Broskey stated that additional money appears to be available that will allow for the remaining road crossings to be lined.
 - Western Lee Sewer – The final design package was submitted on October 24, 2025, to USACE for review. The engineer and USACE will be communicating with each other to address any comments on the 100% submission. Meanwhile, we continue working with the engineer, LENOWISCO, LMU and USACE on how to proceed with easements.
 - Maple Hill – Contractor is currently working on the change-order price. The Engineer has encouraged the contractor to provide pricing information ASAP.
 - Blackwater/Flower Gap – We recently received notice from Coalfields Water Development that the project will be receiving an additional \$200,000.00. This will bring the total amount of funding to \$1,380,000.00. There remains a shortfall in funding for the project, but we are in hopes that the remaining amount can be acquired through LENOWISCO.
 - Ocoonita/Smyth-Miller Chapel Interconnection – The engineer will look to readvertise the project at a later date.
- Rasnic made a motion to accept the Director's Report as presented. Horton seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, Brindle updated the board on the PSA's new billing, moving away from the postcard bills that have been used the past several years, to a new, full-color 8.5 x 11 bill. Each board member received a copy of what the bills will look like. The bills were designed by the PSA and will utilize full color 8.5x11 paper that will now be printed and mailed by a third-party company. Other utilities in the area have also adopted this billing method. The bills are easier to read and will give customers much more information, important messages, and important contact numbers. The newly designed bills will be utilized for the first time this month (November bill).

New Business:

- Under New Business, the board voted to move their November meeting from Tuesday, November 25, to the following Tuesday, December 2, at 3 p.m. This will serve as the board's regular November and December meetings due to the normal meeting dates falling within the holidays in both months. If something does come up that needs board approval or board action, the board agreed to call a special called meeting. Rasnic made the motion for the meeting change. Horton seconded the motion and it passed

unanimously. Also under New Business, the board agreed by consensus to change December 24 from a half-day holiday as outlined by the state, to a full-day holiday.

Closed Session:

- There was no closed session.

Adjourn:

- Jerrell made a motion to adjourn, seconded by Rasnic, and passing unanimously. The board's next meeting will be Tuesday, December 2, 2025 at 3 p.m.