

Lee County Public Service Authority



July 22, 2025 Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, July 22, 2025, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and Jon Broskey with The Lane Group.

Agenda:

- Puckett explained that the agenda needed to be amended to add the election of officers to New Business. Rasnic made the motion to amend the agenda as recommended, which was seconded by Horton and approved unanimously.

Public Hearing:

- Chairman Carter opened the public hearing for the proposed 3% increase on water and sewer rates. There was no public comment, so Chairman Carter asked for a motion to close the public hearing. Jerrell made a motion to close the public hearing. Rasnic seconded the motion, and it passed unanimously. The board agreed to take action on the proposed increase under Old Business.

Public Expression:

- There was no Public Expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Horton seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Jerrell made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Stickleyville Extension – *The engineer received comments from VDOT concerning permits and has submitted responses to those comments. The engineer continues to work on the stream permits.*
 - Phase III Hancock Co, TN/Lee Co, VA – *The engineer received comments from VDOT concerning permits and has submitted responses to those comments. The engineer continues to work on the stream permits.*
 - Dryden Sewer – *The Bypass pumping continues working well. Engineer explained that plans have been altered, with VDEQ approval, to make the project more enticing for contractors.*
 - Western Lee Sewer – *Stakeholders continue to work with USACE concerning easements.*
 - Maple Hill – *The engineer explained that he had received approval to use remaining funds to install a generator at the pump station, as well as a master (zone) meter.*
- Rasnic made a motion to accept the Director's Report as presented. Horton seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, the board voted to implement a 3% increase on water and sewer rates, following the public hearing, with the rates to go into effect on July 31. Rasnic made the motion, which was seconded by Jerrell and passed unanimously.
- Brindle provided the board with an update on FEMA. He explained that FEMA has closed out one of the projects concerning Hurricane Helene relief, which will provide additional funds to make repairs to the roof at the maintenance building, as well as repairs to fences at a tank site and a pump station site.

New Business:

- Under New Business, the board voted to have Cater to continue to serve as chairman, Gates to serve as vice-chairman, and Brindle to serve as secretary. Horton made the motion on the slate of officers, which was seconded by Rasnic and passed unanimously.

Closed Session:

- There was no closed session.

Adjourn:

- Jerrell made a motion to adjourn, seconded by Horton, and passing unanimously. The board's next meeting will be Tuesday, August 26, 2025 at 3 p.m.