

Lee County Public Service Authority



September 23, 2025 Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, September 23, 2025, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, and LCPSA Assistant Director Mike Brindle. Robert Horton and Roger Gates were unable to attend.

Agenda:

- Rasnic made the motion to approve the agenda as presented, which was seconded by Jerrell and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Jerrell seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Jerrell asked that a correction be made to the August 2025 Minutes, noting that the minutes reflected that he (Jerrell) made the motion to adjourn, but he (Jerrell) had been unable to attend the meeting. The change was noted, with Gates being the board member that made the motion to adjourn, not Jerrell. Rasnic made a motion to approve the minutes from the previous meeting with the noted change. Jerrell seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Stickleyville Extension – *The engineer has submitted the project to the appropriate agencies for permits and is awaiting comments.*
 - Phase III Hancock Co, TN/Lee Co, VA – *The engineer received VDOT and continues to work on the stream permits and easements.*
 - Dryden Sewer – *The Bypass pumping operations continue without any issues. Bids were received on July 29, the board will need to take action to award the contract to the lowest responsible bidder, pending funding agency approval, under new business.*
 - Western Lee Sewer – *Stakeholders continue to work with USACE concerning easements. A meeting will be held on Wednesday, August 27 at the Vet School campus of LMU, with USACE to provide details for easement collection, as well as Notice to Proceed.*
 - Maple Hill – *Electrical Engineer is currently working on the final design of the pump station generator. Once the final size is selected the contractor will provide a price to complete the installation.*
 - Blackwater/Flower Gap – *DHCD recently awarded \$480,000 toward this project. The engineer and LENOWISCO will continue to work on additional funding for the project. Notice has been received that ARC has awarded an additional \$700,000.00 towards this project. The engineer has submitted a Coalfield Water Development application for funding in hopes that the remaining funds can be acquired for the project.*
 - Ocoonita/Smyth-Miller Chapel Interconnection – *The project has been advertised with the Pre-Bid held on August 14 and the bid opening scheduled for August 28.*
- Rasnic made a motion to accept the Director's Report as presented. Jerrell seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, the board unanimously voted to reject all bids that were received for the Ocoonita/Smyth – Miller Chapel Interconnection project that saw bids come in much higher than anticipated. Puckett explained that after lengthy discussions with project engineer Jon Broskey, from The Lane Group, that they both agreed that it would be in the best interest of the PSA to reject all bids at this time. The board will look to readvertise at a later date. Carter made the motion to reject the bids, with Rasnic seconding the motion.

New Business:

- Under New Business, Brindle stated that a customer that owned a small apartment complex wanted the account to reflect an individual account rather than multi-connection. Brindle said he explained to the customer that the request would be against PSA policy. The customer asked Brindle if he would bring it before the board, which Brindle agreed to do. The board, through unanimous consent, said the account must follow policy.

Closed Session:

- There was no closed session.

Adjourn:

- Jerrell made a motion to adjourn, seconded by Rasnic, and passing unanimously. The board's next meeting will be Tuesday, October 28, 2025 at 3 p.m.