Lee County Public Service Authority

June 23, 2026
Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, May 26, 2026, at the PSA office in Jonesville, Virginia.
- The regular board meeting was preceded by a Public Hearing on the proposed 5% rate increase for water and sewer customers (excluding the Town of Jonesville and the Federal Prison).
- Chairman Carter opened the Public Hearing at 3:00 p.m. There was no public in attendance, so the chairman closed the hearing.
- Chairman Bill Carter called the regular meeting to order at 3:10 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and engineer Bobby Lane with RDA (formerly The Lane Group).

Agenda:

- Rasnic made the motion to approve the agenda as presented, which was seconded by Horton and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Jerrell made a motion to accept the Financial Report as presented. Rasnic seconded the motion, and it passed unanimously. Puckett informed the board that one of the PSA's certificates is set to mature before the end of June. The board agreed to allow Puckett to work with the office staff to seek rates and terms for the reinvestment of the funds in the CD. Puckett was permitted to move forward with the best terms and best rates, which will then be ratified, through vote, at the next board meeting.

Previous Meeting Minutes:

- Rasnic made a motion to approve the minutes from the previous meeting as presented. Jerrell seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
    - Phase III Hancock Co, TN/Lee Co, VA – *The engineer has completed plans for the Lee County PSA portion. Puckett explained that a recent election held in Hancock County may alter plans on the Tennessee portion of the project.*
    - Dryden Sewer – *The engineer is working with VDEQ to close out the project.*
    - Western Lee Sewer – *The engineer is currently working on responses to review comments received from USACE.*
    - St. Charles Phase IV – *Lane explained that everything is in place and feels the project is ready for bid. A request to bid will be presented under Old Business.*
    - Cross Creek – *The engineer feels this is an appropriate time to apply for funding for this project. A request to apply for funding will be presented under Old Business.*
    - Maple Hill – *The Change Order was processed for the generator at the pump station, fencing, and master/zone meter. The contractor plans to have the project completed by August 1, 2026.*
    - Stone Creek RT 421 Extension Phase III – *Puckett explained that the PSA is working with a few residents along Rt 421 about a possible additional extension. One potential extension would run from 421 Market toward the Kentucky state line. The other extension would connect the line at 421 Market to the line that ends near Admant Missionary Baptist Church. Brindle gave plans to Lane about the possibility of breaking the large project (with a cost estimate of $3.4 million) into smaller projects to make it more attractive to agencies for potential funding.*
- Rasnic made a motion to accept the Director's Report as presented. Horton seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, the board took a few actions.
  - The board voted unanimously to allow the engineer to move forward with applying for funding for the Cross Creek project. Jerrell made the motion, seconded by Rasnic.
  - The board voted unanimously to move forward with advertising the St. Charles Phase IV project.
  - The board voted unanimously to authorize PSA staff to switch employee health insurance companies from The Local Choice to 90 Degrees, contingent upon the Lee County Board of Supervisors voting to do the same, as the PSA and County would be joining 90 Degrees together as a single unit, but remain separated, as far as claims and payment of service and premiums. Horton made the motion which was seconded by Jerrell.
  - The board also received a report on the FY25 audit. Brindle and Puckett noted that the PSA received a clean audit, and praise from the auditing firm.

New Business:

- Under New Business, and following the Public Hearing, the board voted unanimously to approve the 5% rate increase for water and sewer rates. Rasnic made the motion, which was seconded by Horton.

Closed Session:

- Rasnic made a motion for the board to enter closed session under Contracts 2.2-3771 (a)(29) and under Personnel 2.2-3711 (a)(1). The motion was seconded by Horton and passed unanimously.
- Rasnic made a motion to come out of closed session. The motion was seconded by Jerrell and passed unanimously.

  Upon re-entering regular session, Chairman Carter addressed the board: Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Directors upon the Roll Call certifies that to the best of their knowledge only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors. Any member of the Board of Directors who believes that there was a departure from the requirements shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place. Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes. He then performed roll call:
  - Greg Rasnic: *yes* - Roger Gates: *absent* - Harold Jerrell: *yes* - Robert Horton: *yes*
  - Bill Carter: *yes*

Adjourn:

- Jerrell made a motion to adjourn, seconded by Rasnic, and passing unanimously. The board's next meeting will be Tuesday, July 28, 2026 at 3 p.m. following the public hearing.