Lee County Public Service Authority

September 22, 2026
Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, September 22, 2026, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Roger Gates, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and engineer Bobby Lane with RDA (formerly The Lane Group) joined remotely. Robert Horton was unable to attend.

Agenda:

- Rasnic made the motion to approve the agenda as presented, which was seconded by Jerrell and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Jerrell seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Chairman Carter made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
    - Phase III Hancock Co, TN/Lee Co, VA –*The PSA and the engineer are working on a potential avenue to get this project done more quickly.*
    - Stickleyville Extension/Middles Wallens Creek – *All permits have now been secured. After the bid-opening, Estes was the apparent low bidder. The PSA has issued a notice of award and the contract. The PSA anticipates a notice to proceed in a couple of weeks.*
    - Western Lee Sewer – *The engineer is currently working on responses to review comments received from USACE, as well as regulatory permitting comments received for Erosion & Sediment Control and DEQ Stormwater Management. Local stakeholders continue to have weekly meeting calls concerning easement acquisition, as well as weekly calls that include USACE.*
    - St. Charles Phase IV – *The bid opening date was August 6, 2026 at 2 pm. No bids were received on the Project. The engineer believes there is enough interest in the project from contractors to re-advertise. The board will take action under old business.*
    - St. Charles Phase V – *PER is complete and has been submitted to LENOWISCO. LENOWISCO is seeking funds from DHCD and additional funding is being evaluated.*
    - Cross Creek – *The PSA has submitted the funding application and is awaiting a response. Currently, DEQ has not funded the project, but is willing to evaluate the existing offers to determine the best path forward on funding. The project is currently on hold until a better funding option can be secured.*
    - Maple Hill – *The installation work on this project is currently complete, and the Contractor will work with the engineer for a date on the initial start-up. Lane advised that the start-up date will be the following week, around the end of September.*
    - Stone Creek RT 421 Extension Phase III – *The PSA continues to work with a few residents along Rt 421 about a possible additional extension. Various scenarios and cost estimates are currently being evaluated by the engineer.*

- Chairman Carter made a motion to accept the Director's Report as presented. Rasnic seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, based on information provided by Director Puckett and Lane, the board voted unanimously to re-advertise the Charles Phase IV rehab project, with Lane noting contractor interest has increased.
  - In other old business, Director Puckett informed the board that Jerry Ingle, with New Image Fencing was awarded the contract to perform fence repairs at three PSA sites. He also stated that Lyon Metal Roofing is the only contractor that has shown interest in the roof repair/replacement at two PSA locations. Lyon Metal Roofing is preparing a quote for each site.
  - Director Puckett and the board also discussed the PSA purchasing a new 2026 Nissan Frontier 4x4 pickup truck to place into the fleet, with the board agreeing to the purchase based off bids received.

New Business:

- Under New Business, the Board unanimously agreed by consensus to provide all Lee County PSA employees with an additional four (4) hours of holiday leave on Wednesday, November 25, to supplement the four (4) hours provided by the Commonwealth of Virginia as part of the official state holiday time, allowing employees to have a full day off in observance of the Thanksgiving holiday. This will provide employees with a full day off on Wednesday, November 25, as well as Thursday and Friday, November 26–27. The Board also unanimously agreed by consensus to authorize Director Puckett and Assistant Director Brindle to distribute employee bonuses in accordance with the approved budget.

Closed Session:

- There was no Closed Session.

Adjourn:

- Jerrell made a motion to adjourn, seconded by Gates, and passing unanimously. The board's next meeting will be Tuesday, October 27, 2026 at 3 p.m.