

Lee County Public Service Authority



August 26, 2025 Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, August 26, 2025, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Roger Gates, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and Jon Broskey with The Lane Group. Harold Jerrell was unable to attend.

Agenda:

- Rasnic made the motion to amend the agenda as recommended, which was seconded by Horton and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Horton made a motion to accept the Financial Report as presented. Rasnic seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Rasnic made a motion to approve the minutes from the previous meeting as presented. Horton seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Stickleyville Extension – *The engineer has submitted the project to the appropriate agencies for permits and is awaiting comments.*
 - Phase III Hancock Co, TN/Lee Co, VA – *The engineer received VDOT and continues to work on the stream permits and easements.*
 - Dryden Sewer – *The Bypass pumping operations continue without any issues. Bids were received on July 29, the board will need to take action to award the contract to the lowest responsible bidder, pending funding agency approval, under new business.*
 - Western Lee Sewer – *Stakeholders continue to work with USACE concerning easements. A meeting will be held on Wednesday, August 27 at the Vet School campus of LMU, with USACE to provide details for easement collection, as well as Notice to Proceed.*
 - Maple Hill – *Electrical Engineer is currently working on the final design of the pump station generator. Once the final size is selected the contractor will provide a price to complete the installation.*
 - Blackwater/Flower Gap – *DHCD recently awarded \$480,000 toward this project. The engineer and LENOWISCO will continue to work on additional funding for the project. Notice has been received that ARC has awarded an additional \$700,000.00 towards this project. The engineer has submitted a Coalfield Water Development application for funding in hopes that the remaining funds can be acquired for the project.*
 - Ocoonita/Smyth-Miller Chapel Interconnection – *The project has been advertised with the Pre-Bid held on August 14 and the bid opening scheduled for August 28.*
- Gates made a motion to accept the Director's Report as presented. Horton seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, Brindle provided the board with a final update on FEMA. He explained that FEMA has closed out all of the projects concerning Hurricane Helene relief, which will provide additional funds to make repairs to the roof at the maintenance building, as well as repairs to fences at a tank site and a pump station site.

New Business:

- Under New Business, the board unanimously voted to award the Dryden Sewer Emergency Repair project to Boyd's Construction & Excavation, the apparent low bidder at \$906,455, pending funding agency approval. Gates made the motion which was seconded by Rasnic.
- The board also unanimously agreed to a contract amendment with Woodway Water Authority, with the addendum extending the current contract an additional 10 years which includes an increase of 13 cents per thousand on the wholesale rate. Lee County PSA purchases water from WWA to serve the Stickleyville community water system. Rasnic made the motion which was seconded by Gates.
- Puckett took time to recognize staff members Noah Harber, Mike Smith, Michael Wiggins, and Mack Gilliam, as all four recently received their CDL Class-A certification and licenses.

Closed Session:

- There was no closed session.

Adjourn:

- Gates made a motion to adjourn, seconded by Horton, and passing unanimously. The board's next meeting will be Tuesday, September 23, 2025 at 3 p.m.