

Lee County Public Service Authority



August 25, 2026 Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, August 25, 2026, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and engineer Bobby Lane with RDA (formerly The Lane Group). Robert Horton and Roger Gates were unable to attend.

Agenda:

- Rasnic made the motion to approve the agenda as presented, which was seconded by Jerrell and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Jerrell made a motion to accept the Financial Report as presented. Rasnic seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Rasnic made a motion to approve the minutes from the previous meeting as presented. Jerrell seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Phase III Hancock Co, TN/Lee Co, VA – *The engineer has completed plans for the Lee County PSA portion and is currently working on stream permits/easements. The engineer submitted an undated PER and Plans to VDH: awaiting approval for PER and VDH Construction permit. The PSA and the engineer are working on a potential avenue to get this project done more quickly.*
 - Stickleyville Extension/Middles Wallens Creek – *Bid openings were held at 2 p.m. prior to the start of the board's regular meeting. Bids were opened by Lane, who announced that Estes Construction was the apparent low bidder. Director Puckett stated that he will need action from the board under Old Business to proceed with awarding the contract.*
 - Western Lee Sewer – *The engineer is currently working on responses to review comments received from USACE, as well as regulatory permitting comments received for Erosion & Sediment Control and DEQ Stormwater Management. Local stakeholders continue to have weekly meeting calls concerning easement acquisition, as well as weekly calls that include USACE.*
 - St. Charles Phase IV – *The bid opening date was August 6, 2026 at 2 pm. No bids were received on the Project. The engineer is in discussions with Contractors in an attempt to increase interest.*
 - St. Charles Phase V – *PER is complete and has been submitted to LENOWISCO. LENOWISCO is seeking funds from DHCD and additional funding is being evaluated.*
 - Cross Creek – *The PSA has submitted the funding application and is awaiting a response. Currently, DEQ has not funded the project, but is willing to evaluate the existing offers to determine the best path forward on funding. The project is currently on hold until a better funding option can be secured.*
 - Maple Hill – *The Contractor was on-site the week of the August 8 to frame and pour the pad for the generator and to meet with the electrician to discuss wiring. The contractor still plans to have the project completed in August.*
 - Stone Creek RT 421 Extension Phase III – *The PSA continues to work with a few residents along Rt 421 about a possible additional extension. Various scenarios and cost estimates are currently being evaluated by the engineer.*
- Rasnic made a motion to accept the Director's Report as presented. Jerrell seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, the board agreed to permit the director or assistant director to award the low bidder with the FEMA funded project of fencing and roof repairs, once bids are received on the Friday, September 4 deadline. The board also agreed to permit the director or assistant director to give the low bidder the notice to proceed, once the award is made. Carter made the motion, which was seconded by Rasnic and passed unanimously.
 - Also under Old Business, the board unanimously agreed to award Estes Construction, the apparent low bidder, the contract for the Stickleyville (Middle Wallens Creek) extension project pending funding agency approval. Carter made the motion, seconded

by Jerell. Lane advised that he may seek to include the Frog Level (Willow Tree extension).

New Business:

- Under New Business, the board agreed unanimously to allow the director or assistant director, along with the engineer, to re-advertise the St. Charles Phase IV project, once the engineer feels confident that there is enough interest from contractors. Jerell made the motion, seconded by Rasnic.

Closed Session:

- There was no Closed Session.

Adjourn:

- Rasnic made a motion to adjourn, seconded by Jerell, and passing unanimously. The board's next meeting will be Tuesday, September 22, 2026 at 3 p.m.