

# Lee County Public Service Authority



## June 25, 2024 Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, June 25, 2024, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, and Greg Rasnic. Others participating were Executive Director Tracy Puckett and LCPSA Assistant Director Mike Brindle. Board members Roger Gates and Harold Jerrell were unable to attend the meeting.

### ***Agenda:***

- Rasnic made a motion to approve the agenda as presented. The motion was seconded by Horton and approved unanimously.

### ***Public Expression:***

- During Public Expression, Priscilla Harless explained to the board that the PSA water line ends in her yard on Nancy Bailey Drive at a fire hydrant. She stated that the easement ends at the hydrant and that she did not want the PSA to bring equipment onto her property and dig to install a tap and run a service line to the property to the south of her property that had contacted the PSA about obtaining water service. She explained that the PSA water line runs along the adjacent road on the other side of the property requesting water, and asked that the PSA look at using that line to provide service to the property south of hers. The board agreed that they could not come onto her property without her consent, since the easement stops at the hydrant, and stated that they would look for an alternative way to provide service to the property requesting water.

### ***Financial Report:***

- Horton made a motion to accept the Financial Report as presented. Rasnic seconded the motion and it passed unanimously.

### ***Previous Meeting Minutes:***

- Rasnic asked for clarification concerning the Maple Hill project sub-heading listed under the Director's Report of the previous minutes that left off stating "...customers will need to". Brindle stated that a line had inadvertently been deleted and not put back and that the final part of the sentence should read, "Customers will need to come in to the PSA office to sign a customer form and have their meter installed." Brindle explained that he would correct the error. Rasnic made a motion to approve the minutes from the previous meeting with the note correction. Horton seconded the motion and it passed unanimously.

### ***Director's Report:***

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following during the Director's Status Report:
  - Maple Hill project – Puckett explained that Jon Broskey has met with the contractor to discuss installing the pump station. A tentative start date for the installation will be mid-July.
  - Blackwater/Flower Gap project – User agreements and surveys have been collected. The PSA is currently working with LENOWISCO on this project and an application has been submitted to DHCD as of June 12, 2024.
  - Cross Creek/Dryden/Hickory Flats Sewer project – The PSA will be re-submitting another funding application in July 2024 in hopes of receiving a better offer.
  - Western Lee Sewer project – The Lane Group is currently working on 60% design drawings for Phase 1B and 1C. Brindle noted that the county turned the collection of easements over to the Army Corps of Engineers several months ago, but no easements have been collected that he, or anyone working on the project, are aware of.
  - Ocoonita-Smyth/Miller Chapel Interconnection – The PSA and engineers are working on design to be submitted to VDH.
  - Middle Wallens Creek/Rasnic Hollow Extension – A PER has been conducted and user agreements have been collected. The PSA is currently working with LENOWISCO on this project seeking funding.
  - Phase III Hancock Co, TN/Lee Co, VA – The PSA did receive a copy of the plans and specs for review. Jon Broskey is currently reviewing these plans and specs and working on Lee County design as well.
  - St. Charles Phase IV – Engineers are working on getting under contract.
  - Lead Service Line Inventory – Brindle projected that the inventory is around 85% complete, noting that some parts of the Ewing and St. Charles areas will need to be inspected by field staff.
- Horton made a motion to accept the Director's Report as presented. Rasnic seconded the motion and it passed unanimously.

### ***Old Business:***

- Under Old Business, the board agreed in principle to a maintenance contract with Southern Corrosion for the Thomas Walker, Qualtex and Eastern Lee water tanks.

***New Business:***

- Under New Business, the board voted unanimously to approve the FY25 budget that will go into effect on July 1, 2024. Rasnic made the motion concerning the budget which was seconded by Horton. The board was presented a balanced budget, with a public hearing to be held on August 27 at 2 p.m. for proposed rate increases of 3% on water customers and 3% on sewer customers (excluding the Town of Jonesville and USP-Lee). Also under New Business, after reviewing all bids received, the board provided unanimous consent to allow the PSA to purchase a new SUV and new Pickup truck from Redmond Auto Group of Middlesboro, KY.

***Closed Session:***

- The board did not go into closed session.

***Adjourn:***

- Rasnic made a motion to adjourn, seconded by Horton, and passing unanimously.