

Lee County Public Service Authority



April 7, 2026

Board Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, April 7, 2026, at the PSA office in Jonesville, Virginia. The board moved their March meeting to this date due to a scheduling conflict and agreed to use this April 7 board meeting as their regular April board meeting.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Roger Gates, Harold Jerrell, and Greg Rasnic. Others participating were LCPSA Director Tracy Puckett, LCPSA Assistant Director Mike Brindle, and Matthew Lane with RDA (formerly The Lane Group) who joined remotely.

Agenda:

- Horton made the motion to approve the agenda as presented, which was seconded by Jerrell and approved unanimously.

Public Expression:

- There was no Public Expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Horton seconded the motion, and it passed unanimously.

Previous Meeting Minutes:

- Rasnic made a motion to approve the minutes from the previous meeting as presented. Horton seconded the motion, and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following projects:
 - Phase III Hancock Co, TN/Lee Co, VA – *The engineer has completed plans for the Lee County PSA portion and is currently working on stream permits/easements.*
 - Dryden Sewer – *Notice to Proceed was issued on March 9, 2026. The contractor has completed the work, with a few punch-list items remaining. The engineer will work with the contractor to complete the remaining punch list items. The engineer will work with DEQ to close out the project.*
 - Western Lee Sewer – *The engineer is working with USACE on answering their questions concerning the final design package. Meanwhile, the PSA continues working with the engineers, LENOWISCO, LMU and USACE on how to proceed with easements. LENOWISCO is working on language to put in VDOT easements.*
 - Maple Hill – *The Change Order was processed for the generator at the pump station, fencing, and master/zone meter. The engineer has contacted the contractor, and the generator will ship on July 1, 2026. The contractor plans to have the project completed by August 1, 2026.*
 - Stone Creek RT 421 Extension – *This project is nearing completion, with funding assistance from LENOWISCO.*
- Horton made a motion to accept the Director's Report as presented. Rasnic seconded the motion, and it passed unanimously.

Old Business:

- Under Old Business, Brindle addressed some billing issues the PSA has had with getting bills delivered to customers in a timely fashion. Brindle explained that the PSA is working with the third-party bill printing company, Smart Bill, to identify issues with bills arriving to customers later than expected. Using tracking information provided by Smart Bill, Brindle says the PSA can now track the bills and how they move through the USPS system. He explained that ultimately, the PSA wants to get bills into the hands of customers as soon as possible, and added that when delays do occur, the PSA extends deadlines to assist customers.

New Business:

- Under New Business, Puckett and Brindle informed the board after careful consideration, and following several meetings with various meter companies, the PSA has agreed to a pilot program with NEXT Meters. They explained that NEXT gives the PSA "more bang for our buck" including the ability to read meters cellular, with readings recorded every 15 minutes, for unheard of accuracy. They explained that customers with these meters can set up customer portals where they can see the same graphs, readings and data that the PSA can see.

Closed Session:

Adjourn:

- Rasnic made a motion to adjourn, seconded by Jerrell, and passing unanimously. The board's next meeting will be Tuesday, May 26, 2026 at 3 p.m.