

Lee County Public Service Authority



May 28, 2024 Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, May 28, 2024, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Robert Horton, Greg Rasnic, and Harold Jerrell. Others participating were LCPSA Assistant Director Mike Brindle. Board member Roger Gates and Executive Director Tracy Puckett were unable to attend the meeting.

Agenda:

- Horton made a motion to approve the agenda as presented. The motion was seconded by Rasnic and approved unanimously.

Public Expression:

- There was no public expression.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Horton seconded the motion and it passed unanimously.

Previous Meeting Minutes:

- Jerrell made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following during the Director's Status Report:
 - Maple Hill project – *All the main line has been installed and most of the meters as well as pressure testing, however, the project cannot be completed without the installation of the pump station. The material for the pump station has been delivered and the PSA is working with the contractor to coordinate the installation date. Customers will need to come in to the PSA office to sign a customer form and have their meter installed. (*Correction made following the Jun 25, 2024 board meeting*)*
 - Cross Creek/Dryden/Hickory Flats Sewer project – *The PSA will be re-submitting another funding application in July 2024 in hopes of receiving a better offer.*
 - Western Lee Sewer project – *Engineers did receive comments on the 90% design submittal and is currently addressing those comments. The PSA is creating a list of items that will be needed to operate the plant. This list will be given to USACE.*
 - Ocoonita-Smyth/Miller Chapel Interconnection – *The PSA and engineers are working on design.*
 - Phase III Hancock Co, TN/Lee Co, VA – *Plans and Specs have been received.*
 - Lead Service Line Inventory – *Engineers and LCPSA employees are working to complete the inventory. Currently, we are projected to be around 80% complete.*
- Rasnic made a motion to accept the Director's Report as presented. Horton seconded the motion and it passed unanimously.

Old Business:

- Under Old Business, Brindle updated the board on maintenance proposals for three tanks (Eastern Lee, Qualtex and Thomas Walker). The board agreed to look over the proposals and discuss them further at the next meeting.
 - Also, the board agreed to purchase 500 meters to replace aging ones in the system as well as ones that are not reading properly. Horton made the motion, which was seconded by Rasnic and passed unanimously.
 - Finally, with a wide range of options for customers to conveniently pay their bills, the board voted to begin phasing out the bill payment method at Powell Valley National Bank locations. Customers will have until January 1, 2025 to adopt a different payment method with the options being at the PSA office, by phone, online, automatic bank-draft and more. Rasnic made the motion, seconded by Jerrell and passed with Carter voting yea, and with Horton abstaining.

New Business:

- There was no New Business.

Closed Session:

- The board did not go into closed session.

Adjourn:

- Jerrell made a motion to adjourn, seconded by Rasnic, and passing unanimously.